



## THE NEEDHAM COMMUNITY COUNCIL, INC.

570 Hillside Avenue Needham, MA 02494 781-444-2415  
www.needhamcommunitycouncil.org office@needhamcommunitycouncil.org

December 1, 2017

### Holiday Gift Program Instructions

Enclosed is important information about the Needham Community Council Holiday Gift Giving Program. We are able to assist your family with a celebration of the holiday season because of the generous contributions from the Needham community.

- In order for your family to participate, the enclosed form must be filled out and returned to us by 5 p.m. on **Monday, December 11<sup>th</sup>**. Please consider your choices carefully.
- Only family members who are currently listed on your Food Pantry certification can be included in this program.

Please fill out the enclosed form, and return it to the Needham Community Council

Forms **must** be returned by 5 p.m. on **Monday, December 11, 2017**  
or we will not be able to honor your gift choices.

#### Gift Bag pick-up Schedule:

- Families with children ages 12 and under: **Tuesday, Dec 19<sup>th</sup>**, 10 am to 4 pm, Adults will select toys for their children and pick up gift bags for the entire family (please do not bring your children with you). First come, first served.
- Families with adults & teenagers, ages 13 and over: **Wednesday, Dec 20<sup>th</sup>**, 10 am to 4 pm

If you are unable to come on the above dates, you can arrange an appointment to come after December 20th. **Please call our office at (781) 444-2415.**

If we do not hear from you by December 11th, we will assume that you do not wish to be included in our holiday program this year.

**If you have any questions, please call our office at (781) 444-2415.**

Wishing you a Happy Holiday Season,  
*Your friends at the Needham Community Council*

*The Needham Community Council is a private non-profit organization which supports people in Needham who have undermet health, educational or social needs and promotes volunteerism, community and a sense of shared responsibility.*