

High School

On-site volunteer opportunities at The Council

The Council schedules volunteers on Monday, Wednesday and Thursdays from 10 am - 4 pm and Tuesday, Friday, and Saturdays, 10:00 a.m. – 2:00 p.m. Each student volunteer will receive a tour and orientation.

You will be contacted via email about the next step(s) and be notified if we have availability within the building. This will ensure that each volunteer placement will be a good match for our agency's needs and the volunteer's skills/ interests.

Only 4 student volunteers per day can be accommodated and advanced scheduling is required. If a student needs to miss a day, they may reschedule only if there is an opening on another day. **If a student volunteer misses 2 scheduled assignment dates without informing Council staff in advance, the volunteer assignment will be terminated.**

The student is responsible for completing all required paperwork ahead of the placement and signing in for all volunteer hours in order to be eligible for community service hours.

Volunteer work assignments are determined based on the needs of the Needham Community Council.

Typical work assignments for students may include:

- Wiping down shelves & counters
- Sorting, restocking & organizing food pantry shelves
- Bringing trash to designated area
- Sorting hangers by size and type
- Breaking down boxes to be recycled
- Vacuum food pantry & thrift shop
- Sorting donations & organizing in the thrift shop... hanging up clothing, putting like items together, organizing books, checking games for all needed parts, etc.
- Preparing bulk mailings, stuffing envelopes, labeling, organizing by zip code, etc.
- Yard maintenance, raking, shoveling snow, picking up trash in the parking lot, etc.
- Other assignments as designated by Council staff

Please complete a Volunteer Interest Form to begin your Volunteer Experience with us.

We look forward to hearing from you

[**VOLUNTEER INTEREST FORM**](#)